

## **ATHLAMPIC Sports Club**



**NAJATH COLLEGE**  
**OF SCIENCE AND TECHNOLOGY**  
**KARUVARAKUNDU**  
(Affiliated to University of Calicut)

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# Sports Club

The **Sports Club** at NCST is a vibrant initiative established with the administrative support and guidance of the Department of Physical Education. It is designed to enrich the student experience by promoting physical wellness, fostering community engagement, and contributing to holistic education.

Open to all current undergraduate and postgraduate students, the club offers a dynamic platform for participating in a wide range of sports and recreational activities. It encourages students and faculty to lead balanced lives—academically, athletically, and socially—while cultivating meaningful relationships across the college community, including teaching and non-teaching staff.

More than just a space for physical activity, the Sports Club is committed to nurturing a culture of healthy living and personal growth. Through competitions, workshops, seminars, and special events, it aims to instil lifelong values of discipline, teamwork, and resilience.

## Objectives

- Promote and organise inclusive sports and recreational activities for the entire college community
- Foster physical fitness, teamwork, sportsmanship, and a strong sense of belonging
- Motivate students to engage in inter- and intra-college sports events
- Cultivate healthy sporting habits among students and faculty
- Host sports days and competitions to showcase and develop individual and team capabilities
- Build competent teams to represent the college in various sporting disciplines
- Encourage participation in intercollegiate and university-level competitions

## Functions

- Organise diverse sports and recreational events to benefit the college community
- Collaborate with other clubs, associations, and external agencies to promote fitness and camaraderie
- Create opportunities for students to interact with individuals from varied backgrounds
- Coordinate annual sports days and competitions in partnership with the Students' Union and Staff Council
- Inspire and support student participation in college and university-level sports and games

## Committee Composition

- The **Principal** will appoint the Faculty-in-Charge of Physical Education as the **Staff Coordinator**
- Three faculty members from the **Staff Council** will serve as **Advisory Board Members**
- All interested students may enrol in the Sports Club; an **Executive Committee** will be formed from among them
- The **Sports Captain** of the Students' Union will serve as the **Student Coordinator**
- Representation in the Executive Committee will be proportionate across departments and academic years

## College Sports Club: Roles & Responsibilities

Role	Key Duties
<b>Staff Coordinator</b>	<ul style="list-style-type: none"> <li>- Liaise between faculty, administration, and the sports club.</li> <li>- Ensure compliance with institutional policies and safety standards.</li> <li>- Support logistics for events, including venue booking and permissions.</li> <li>- Mentor student leaders and facilitate resource access.</li> <li>- Coordinate staff involvement in sports activities and competitions.</li> <li>- Responsible for End to End of Sports Club Activities</li> <li>- Official Documentation Custodian</li> <li>- Other Responsibilities as Coordinator as per NCST Policy</li> </ul>
<b>Student Coordinator</b>	<ul style="list-style-type: none"> <li>- Act as a bridge between the Students' Union and the Sports Club.</li> <li>- Facilitate planning and execution of the Annual Sports Meet and joint events.</li> <li>- Mobilise student volunteers and coordinate inter-departmental participation.</li> <li>- Ensure inclusive representation and feedback from student bodies.</li> <li>- Maintain communication flow between student leaders and club executives.</li> </ul>
<b>Advisory Board Members</b>	<ul style="list-style-type: none"> <li>- Provide strategic guidance and policy oversight.</li> <li>- Review annual plans, budgets, and performance metrics.</li> <li>- Advocate for sports development within the institution.</li> <li>- Support fundraising, sponsorships, and external collaborations.</li> <li>- Offer mentorship and expertise in sports governance and ethics.</li> </ul>
<b>President</b>	<ul style="list-style-type: none"> <li>- Lead the club and oversee all operations</li> <li>- Chair meetings and represent the club externally</li> <li>- Ensure alignment with institutional goals and club constitution</li> </ul>
<b>Vice President</b>	<ul style="list-style-type: none"> <li>- Support the President and deputise when needed</li> <li>- Coordinate internal communications and team synergy</li> <li>- Lead special initiatives and resolve internal challenges</li> </ul>
<b>General Secretary</b>	<ul style="list-style-type: none"> <li>- Manage club documentation and correspondence</li> <li>- Schedule meetings and prepare agendas/minutes</li> <li>- Maintain member records and event calendars</li> </ul>
<b>Joint Secretary</b>	<ul style="list-style-type: none"> <li>- Assist the General Secretary in administrative tasks</li> <li>- Coordinate logistics for events and meetings</li> <li>- Ensure timely follow-up on action items</li> </ul>
<b>Treasurer</b>	<ul style="list-style-type: none"> <li>- Manage club finances, budgets, and transactions</li> <li>- Maintain transparent financial records</li> <li>- Present financial reports at meetings and AGMs</li> </ul>
<b>Media &amp; Documentation Team</b>	<ul style="list-style-type: none"> <li>- Cover events through photography, videography, social media, and Print Media.</li> <li>- Design promotional materials and maintain club archives.</li> <li>- Collaborate with the institution's media cell for wider outreach.</li> <li>- Document achievements, reports, and newsletters.</li> </ul>
<b>Executive Members</b>	<ul style="list-style-type: none"> <li>- Represent specific sports or functional areas (e.g., equipment, outreach).</li> <li>- Support the planning and execution of club activities.</li> <li>- Serve as points of contact for student participants.</li> <li>- Contribute to decision-making and feedback loops.</li> </ul>

## Sports Club – 2025 -26

Staff Coordinator: Mr Jishnu  
 Student Coordinator: General Captain  
 Advisory Board Members:

- 1.
- 2.
- 3.

No	Position	Name	Class	Phone
1	President			
2	Gen. Secretary			
3	Treasurer			
4	Vice President			
5	Joint Secretary			
6	Media			
7	Documentation			
8	Executive Members			
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