

Kannath, Tharish P.O., Karuvarakundu, Malappuram Dist. Kerala, Pin-676 523 T: 04931 - 280786, +91 9747217700 F: 04931 - 282 700 E: najathcollege@gmail.com www.najathcollege.edu.in

<u>Request for Leave/Appearance in UG Internal Re-Examination</u>

Name of the Student	:
Class and Semester	:
Hall Ticket Number (If Applicable)	:
Roll Number	:
Mobile Number	:
Name of Parent/Guardian with Phone No	:

Details of Exam Unattended

Sl No	Subject (Write the Full Name of Subject/Paper)	Date of Examination	Morning /Afternoon	Day
1.				
2.				
3.				
4.				
5.				
6.				

:

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Reason for Leave

Whether Prior Intimation Produced or Not :

Details of Medical Certificate Produced :

(Attach The Copy of The Medical

Certificate/Doctor Prescription)

No: of Resits Appeared till Date :

Parents Name and Signature with Date :

Student Signature with Date

Recommended By

Name and Signature of Class Tutor with Date

Name and Signature of HoD with Date

For Board of Internal Examination only

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Convenors Remark-

Application received on -, day.....

Final status of the application -Accepted / rejected

Name

Signature of the Convenor

Najath College of Science & Technology, Karuvarakundu

Principal Remark: -

Principal