



PG DEPARTMENT OF ENGLISH
NAJATH COLLEGE OF SCIENCE AND TECHNOLOGY
ACTION PLAN & ACTION TAKEN REPORT
2023-2024



PG. Department of English
NAJATH COLLEGE
OF SCIENCE AND TECHNOLOGY
KARUVARAKUNDU
(Affiliated to University of Calicut)

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SL No.	Plan of Action	Key Objectives	Proposed Date	Outcome
1	Department Meeting	<ul style="list-style-type: none"> ➤ To coordinate activities within the department and divide the department duties to the staff ➤ To prepare an year plan for the academic year 2023 – 2024 ➤ To collaborate and plan programmes and outline strategies of the coming academic year 	In the first week of every month	Specific duties and responsibilities can be defined clearly and distributed equally among the department faculties. All members of the department can equally contribute to the year department decisions and upcoming programmes of the department
2	Literary Quiz	<ul style="list-style-type: none"> ➤ To encourage students to read literature from various genres and writers ➤ Foster an appreciation for literature and its impact on society ➤ Raise an awareness on the importance of Reading Day 	19/06/2023	Deepen students appreciation for literature, enhance their knowledge, critical thinking skills and foster a sense of reading among students
3.	Bridge course - UG	<ul style="list-style-type: none"> ➤ To provide a foundational knowledge and introduction to English Language and Literature ➤ To enhance students confidence and motivation to pursue the course ➤ To familiarize students with the basic concepts of the course 	15/07/2023	Improved understanding of fundamental concepts and principles in the relevant course

4.	Certificate course	<ul style="list-style-type: none"> ➤ To achieve academic knowledge in a specific subject ➤ To enhance academic skills including critical thinking, analysis and communication 	17/07/2023	Acquisition of specific knowledge that are beneficial for the student
5.	Introduction to Research Methodology	<ul style="list-style-type: none"> ➤ To introduce basic concepts, principles and practices of research methodology 	09/08/2023	Students will be able to gain a better understanding of research methodology, which will help them to design and conduct high-quality research projects
6.	Photography contest	<ul style="list-style-type: none"> ➤ Encourage college students to explore their creative side and express themselves through photography. ➤ Provide a platform for students to improve their photography skill and learn from their peers. ➤ Create a competitive environment that motivate students to produce their best work. 	15/08/23	Promoting creativity, providing a platform for photographers to showcase their work, fostering community engagement, and possibly offering prizes or recognition to outstanding participants
7	Association Inauguration	<ul style="list-style-type: none"> ➤ Fostering a culture of literary appreciation and academic achievement among students. ➤ Hosting literary events, book clubs, reading and discussion to celebrate literature. ➤ Encouraging creative writing, poetry, and other form of self-expression. 	22/08/23	English association in a college could involve promoting a deeper appreciation of the English language and literature, providing opportunities for students to enhance their language skills through workshops, and events.

8	Seminar on 21 st Century Literature	<ul style="list-style-type: none"> ➤ To examine the innovative literary techniques used in 21st century Literature ➤ Role of translated works in English Literature 	21/08/24	Students can gain a deeper understanding on the literary styles and cultural context of 21 st century literature
9	Letter to Teachers	<ul style="list-style-type: none"> ➤ The program is to express our heartfelt gratitude and appreciation for teachers' tireless efforts in educating, inspiring, and shaping our lives. 	05/09/23	Students could express their heartfelt appreciation for teachers' dedication, guidance, and support. Also they can share touching anecdotes and heartfelt messages, highlighting to their favorite teachers
10	Remedial classes for second and fourth semesters	<ul style="list-style-type: none"> ➤ Identify and address specific learning gaps and deficiencies of students ➤ To offer individual attention and support to improve their understanding and performance in subject 	Prior to university examinations Of the AY 2023-24	Students could improve their confidence and performance in the examinations. Also the learning gaps and obstacles between the students and teachers could be minimized
11	Awareness class on UGC NET/JRF	<ul style="list-style-type: none"> ➤ To provide an overview of the UGC NET/JRF examination, including eligibility, criteria, exam pattern and syllabus ➤ To familiarize the students with the importance and benefits of qualifying UGC NET/JRF 	18/09/23	Students could have a clear understanding on the UGC NET examination process and requirements. Also they will be able to develop a study plan for the preparation of the exam

12	PTA meeting	<ul style="list-style-type: none"> ➤ To foster collaboration between parents and teachers in supporting student's education and wellbeing ➤ To encourage parent involvement in college –activities and decision making process 	Within 2 weeks after internal examinations	Healthy relationship between parents and the institution can be maintained along with their active involvement in the student's academic levels
13	Synopsis presentation for UG and PG students	<ul style="list-style-type: none"> ➤ To have an awareness on the significance and relevance of their area of study ➤ To foster confidence and stimulating curiosity and interest in the topic 	28/09/23 – UG 06/11/23 - PG	A clear understanding of the area of study can be gained. Also the students can have a critical feedback on their presentation offering the chance to make relevant changes
14	Study tour and field visits	<ul style="list-style-type: none"> ➤ To provide the students an exposure to the places of educational and historical importance. 	02/11/2023 -UG 29/12/2023-PG	Students could gain a Firsthand experience on diverse geographical features and different cultures
15	Workshop on Research Methodology	<ul style="list-style-type: none"> ➤ To introduce the concepts, principles and practices of research methodology ➤ Provide the students with guidance in completing their project or Dissertation 	19/1/24 & 19/2/24	Students can be equipped with the knowledge and skills to complete their project
16	Inter Collegiate Drama competition	<ul style="list-style-type: none"> ➤ Celebrating Shakespeare's Legacy. ➤ Encouraging Creativity and Innovation. ➤ Promoting Theatrical Skills 	08/02/2024	Participants could have an opportunity to exhibit their outstanding rhetorical skills, including acting, stage presence, dialogue delivery, and characterization